

QUINCE ORCHARD LIBRARY
QO LAC AGENDA
October 18, 2017
Gaithersburg Library
7 P.M.

1. Call to order
 - Approval of minutes from last meeting

2. Reports
 - Financial Report (branches with local book sale funds)
 - Membership Report
 - Agency Manager's Report
 1. Collection
 2. Facility
 3. Programming
 4. Services
 5. Status of the QO Refresh

 - Library Board Liaison Report

3. Unfinished Business

4. New Business
 - Election of new officers (President and Secretary).
 - Recruitment of new Committee members.
 - Any additional topics submitted by Committee members.
 - Discussion with agency manager on the following topics:
 1. Collection needs
 2. Facility issues
 3. Questions/input about programming
 4. New needs in community for services
 5. Community happenings that could have library impact